

KAI! GARIB LOCAL MUNICIPALITY

2015/16 OVERSIGHT REPORT ON 2015/16 ANNUAL REPORT

DATE: 30 March 2017

VENUE: Library Hall Keimoes

TIME: 10:00 am

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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEMBERS

No	Position	Name
1	Chairperson	Cllr B Bock
2	Municipal Manager	Mr. G Lategan
3	Member	Cllr V. Sacco
4	Member	Cllr E. Strauss
5	Member	Cllr. Y. Basson
6	Member	Cllr. B. Kordom (Seconded for Cllr. D. Jaar)

1. Introduction

In accordance with section 121 of the Municipal Finance Management Act (MFMA) all municipalities must compile an annual report with the intent purpose of reporting on the activities of the Municipality for a specific financial year.

The relationship between the IDP, Budget and Annual Report is well documented in National Treasury's MFMA circular no. 11, which stated, "The IDP and Budget is forward looking, they set out what a municipality intends to do and the funds it will raise and spend. The annual report on the other hand, is backward looking as it reports on actual performance at the end of the financial year."

In compiling the document Task Team was appointed to formulating the draft annual report.

Once all the information was gathered it was consolidated into the format provided by National Treasury. All directors were approached to ensure the accuracy of the said information.

The draft annual report 2015/2016 was submitted with the Annual Financial Statements and the Annual Performance Report to the office of the Auditor General by the end of August 2016 as required by legislation.

The oversight report is the final major step in the annual reporting process of a municipality in accordance with section 129 of the MFMA. This section determines that the oversight is to be adopted by council during March of each year.

2. Legal Framework

Section 46 of the Municipal Systems Act requires the municipality to prepare a Performance Report for each financial year, which reflects the performance of the municipality as measured by predetermined targets as well as the performance of the previous year. The annual performance report must form part of the Municipality's Annual Report in terms of section 127 (1) of the MFMA.

Kai !Garib Local Municipality will table its Draft Annual Report on 30 January 2017 in accordance with section 127 (2) of the MFMA. The Draft Annual Report was made public in terms of section 127 (5) of the same act and the closing date for submission was on 24 February 2017

3. The oversight committee

The oversight role of council is an important component of the financial reforms and it is achieved through the separation of roles and responsibilities between the Council, the Executive and the Administration. Good governance, effective accountability and oversight can only be achieved if there is a clear distinction between the functions performed by the different role players.

The functions of the Municipal Public Accounts Committee are stipulated in the guidelines provided by National Treasury.

Section 129 (4) of the MFMA further provides for the issuance of guidance on the manner in which municipal councils should consider annual reports and conduct public hearings, and the functioning and composition of any public accounts or oversight committees established by the council to assist it to consider an annual report

The primary functions of the MPAC are inter alia

- i. To consider and evaluate the content of the annual report and to make recommendations to council when adopting an oversight report on the Annual Report.

- ii. In order to assist with the conclusion of matters that may not be finalized, information relating to past recommendations made on the Annual Report must also be reviewed. This related to current in-year reports, including the quarterly, mid - year and annual reports.

4. Executive summary

In terms of the Municipal Finance Management Act (Act No 56 of 2003) and the Municipal Systems Act (Act No 32 of 2000), each municipality must prepare an Annual Report for each financial year. The purpose of the Annual Report is to:

- Provide a record of activities of the municipality or municipal entity during the financial year to which the report relates;
- Provide a report on performance against the budget of the municipality or the municipal entity for that financial year; and
- Promote accountability to the local community for the decisions made throughout the year by the municipality

5. Annual Report 2015/16 Consultation and Oversight Process

The 2015/16 Annual Report was completed using the template that was rolled out by National Treasury and the National Department of Cooperative Governance and Traditional Affairs (COGSTHA).

Communities within the Kai! Garib Municipal boundaries was invited to provide inputs to the Annual Report through the print media and the municipality's website. The closing date for inputs and recommendations was 24 February 2017.

The annual report was made available to the communities at each and every library and on the municipal website from 03 February 2017 until 24 February 2017 and was also be submitted to the Auditor General, Provincial Treasury and COGHSTA. The closing date for representations was 24 February 2017.

6. Conclusions on the Annual Report of Kai !Garib Municipality

The Municipal Public Accounts Committee notes with appreciation the improvement in the quality of annual reporting made by the management. It is pleasing to note that the following requirements as required in terms of section 121 (3) of the MFMA as follows were included in the Annual Report:

- Annual Financial Statements
- Auditor General's Report
- Annual Performance Report in terms of section 46 Municipal Systems Act
- An assessment by the municipality's accounting officer of the municipality's performance against measurable objectives referred to in section 17 (3)(b) for revenue collection from each revenue source and vote in the municipality's approved budget for the relevant financial year:
- Particulars of any corrective action taken or to be taken in response to issues raised in the audit reports (audit recovery plan)
- Any explanation that may be necessary to clarify issues in connection with the financial statements
- Any information as determined by the municipality
- Any recommendations of the Municipality's Audit Committee

7. The process to be followed

8. Conclusion

The Municipal Public Accounts Committee recommends that:

- i. Council having fully considers the annual report of Kai Garib and the representations thereon, adopt the oversight report and the Annual Report (2015/2016) without reservation

Signature

Cllr B Bock

Municipal Public Accounts Committee, Chairperson. (MPAC)